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SUBJECT: Memorandum Dated 15 November 1963 Regarding Need for Additional Funds for the Operation of PSD During Fiscal Year 1964

REQUIREMENT FOR PROJECT: The Director of Logistics and Chief, Printing Services Division, initiated the memorandum on 15 November 1963 to call to the attention of the DE/S the need for additional funds for the operation of the Printing Services Division for the balance of FY 1964.

ACTION ACCOMPLISHED: The memorandum was submitted to the DE/S on 15 November 1963 over the signature of the Director of Logistics

FURTHER ACTION REQUIRED: Action required is approval by the DE/S of additional funds as requested or the approval of the necessary actions outlined in the memorandum to permit PSD to operate within the funds made available in the FY 1964 budget.

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SUBJECT: Staff Study and Cost Estimate of Proposed Building for Printing Services Division of the Langley Site Submitted to DD/S
6 November 1963

REQUIREMENT FOR PROJECT: The project was initiated by request of the DD/S in order to determine if a building adequate to house PEO operations could be constructed for \$1,730,000, the amount left over from the construction of the Headquarters building.

ACTION ACCOMPLISHED: The Planning Staff, in cooperation with Real Estate & Construction Division and PEO, prepared the staff study. The staff study was submitted to the DD/S on 6 November 1963 over the signature of the Director of Logistics.

FURTHER ACTION REQUIRED: Further action required is by the DD/S in approving the recommendations of the staff study.

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